



Kalonji Soccer Academy

Travel Policy					
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Version	2023.1	Contact		Phone	

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1.1 Recitals

Kalonji Soccer Academy (KSA) and any affiliated companies or organizations are hereafter referred to as the **Club**. Coaches, Players, Parents, and any volunteer personnel participating in activities operated by the Club are collectively referred to as **Members**. Refer to the Glossary for other terms used throughout this document.

1.2 Purpose

This policy sets forth the Club’s travel policies to provide an understanding of the logistics and planning involved with travel and to set the standards that Members are expected to follow throughout the seasonal year for all travel events.



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1.3 Scope

This policy applies to all Members participating in Club activities.

1.4 Policy

1.4.1 Local League or Event Travel

1. Local league or event travel requires less than two (2) hours of driving time based on distance from Lilburn, GA.
2. All players are required to arrive at the game or event's location two (2) hours prior to the start of the match.
3. Teams are responsible for coordinating transportation (carpooling) for players who do not have transportation to the game or event.
4. The Executive Director reserves the right to adjust traveling requirements for local league or event travel if the circumstances require (i.e: inclement weather, early morning match) for the maximum performance of the players.

1.4.2 Non-local League Travel

1. Non-local league or event travel requires more than two (2) hours of driving based on distance from Lilburn, GA.
2. The Executive Director determines the travel plan and itinerary.
3. All travel fees will be invoiced and collected prior to departure (See the Financial Policy – Travel Fees). Players that are injured, sick, or otherwise unavailable are still obligated to their financial commitments.
4. Players will travel together leveraging shared transportation (i.e.: bus or van).
5. Players will meet at a designated location one (1) hour prior to departure.
6. If the fixture involves games scheduled prior to 12:00 (noon), the traveling teams will travel the day prior with an overnight stay.
7. For overnight stays, teams will stay together in shared accommodations (i.e.: Airbnb or hotel).
8. Coaches and/or chaperones will stay in the same accommodations as teams for safety and security.
9. Coaches will create all room assignments and establish curfews for their team.
10. Team Managers and/or Chaperones will organize and provide meals during the travel.



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11. Players will eat all meals together.
12. Parents with players requiring special accommodations (i.e.: dietary, allergy, medication) must communicate details to the Coach and/or Team Manager.
13. Parents are welcome to stay in the same hotel; however, players will stay with the team (not parent's room), and parental disruptions or interference with the teams' plans or schedule will not be tolerated.
14. Coaches will collect all electronic devices (including cell phones) from players during the travel to ensure players maximize sleep, gametime focus/recovery, and social interactions. Coaches will return devices after the last match.
15. Parents can contact the Coach and/or Team Manager in the event of an emergency or to briefly check on their child.

1.4.3 Non-local Event Travel

1. Non-local events include MLS NEXT Flex, MLS NEXT Fest, MLS NEXT Cup/Showcase, and other tournaments or showcases involving significant travel (i.e.: Maryland, California, Texas).
2. The Executive Director decides which teams will participate in non-local events.
3. The Executive Director determines the travel plan and itinerary.
4. All travel fees will be invoiced and collected prior to departure (See the Financial Policy – Travel Fees). Players that are injured, sick, or otherwise unavailable are still obligated to their financial commitments.
5. Players will travel together leveraging shared transportation (i.e.: airplane, bus, or van).
6. Players will meet at a designated location one (1) hour prior to departure (or earlier for air travel).
7. Players will travel two (2) days prior to the first match of the teams traveling to ensure travel delays and rest/recovery do not impact the team. (i.e.: travel day, rest day, game day).
8. Teams will stay together in shared accommodations (i.e.: Airbnb or hotel).
9. Coaches and/or chaperones will stay in the same accommodations as teams for safety and security.
10. Coaches will create all room assignments and establish curfews for their team.
11. Team Managers and/or Chaperones will organize and provide meals during the travel.
12. Players will eat all meals together.
13. Parents with players requiring special accommodations (i.e.: dietary, allergy, medication) must communicate details to the Coach and/or Team Manager.
14. Parents are welcome to stay in the same hotel; however, players will stay with the team (not parent's room), and parental disruptions or interference with the teams' plans or schedule will not be tolerated.



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15. Coaches will collect all electronic devices (including cell phones) from players during the travel to ensure players maximize sleep, gametime focus/recovery, and social interactions. Coaches will return devices after the last match.
 16. Parents can contact the Coach and/or Team Manager in the event of an emergency or to briefly check on their child.
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5.5 Violations

Any violation of this policy may result in disciplinary action, up to and including dismissal from the Club. The Club reserves the right to notify the appropriate collections or law enforcement authorities of any unlawful activity and to cooperate in any investigation of such activity. The Club does not consider conduct in violation of this policy to be within a Member's course and scope of participation or volunteering, or the direct consequence of the discharge of the Member's duties. Accordingly, to the extent permitted by law, the Club reserves the right not to defend or pay any damages awarded against Members or partners that result from violation of this policy.

5.6 Glossary

Club Representative –any Club personnel or an individual who the Club knows represents themselves as such, including but not limited to, any Club employees, Coach, trainers, Team administrators, other support or volunteer staff that assist the Club or Game Official, parent, spectator, volunteer, independent contractor (including, but not limited to, security or medical personnel that are not otherwise directly employed by a Club), or other individual that attends or contributes to an AYSF Event.

Participant, Member – Any athlete or non-athlete participant who participates in any tryouts, practices, drills, instructional sessions, competitions, camps, clinics, tournaments, or non-sport outings including travel, lodging, and health or medical treatment sponsored by the organization.

Child, Children, Minor, and Youth – Anyone under the age of 18. These terms are used interchangeably throughout this program.

Coach – Any adult who has or shares the responsibility for instructing, teaching, schooling, training, or advising athletes of the organization.

Activities, Programs – Any organized event operated by the Club to include tryouts, practices, drills, instructional sessions, competitions, camps, clinics, leagues, tournaments, or non-sport outings.

5.7 Related Documents

None



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5.8 Approval and Ownership

Owners	Title	Date	Signature
Bruno Kalonji		1 June 2023	

5.10 Revision History

Version	Description	Revision Date	Review Date	Reviewer/Approver Name
2023.1	Initial Policy			Ryan Caldwell